

St. Paul's Secondary School



*Report on the Use of the
Capacity Enhancement Grant
2007 – 2008*

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2007/2008

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D. Summary

A. Employ Registration Assistants, Examination Invigilators, Editorial Helper, Teaching Assistant and CM Teachers to Relieve Teachers of Some Workload

A1. 3 Part-time CM Teachers

Tasks Accomplished:

Three part-time CM teachers were employed from 1 September 2007 to 31 August 2008 to teach senior forms Biology, Religious Studies and lower forms Chinese Language with an aim to relieve existing teachers from tension, worry and heavy workload so that they could focus on activities related to teaching and learning.

Evaluation and Reflection:

Since the demands on teachers to attend meetings and seminars had increased, the hiring of these CM teachers did release the pressure on the teachers. However, it had not been easy to recruit suitable CM as such position was on contract and without the promotion or tenure prospect.

Plan for the Future:

The flexibility to employ CM teachers whenever the need arises would continue in the future.

Expenses:

Resources used from the CEG :

Expense	Amount
Salaries and MPF for the CM teachers	\$207,895.17
Total:	\$207,895.17

Teacher(s) Responsible:

Principal and Department Heads

A2. 2 Full-time and 1 Part-time Teaching Assistants (TA)

Two Full-time and one part-time Teaching Assistants were employed to assist the teachers in the non-teaching miscellaneous jobs such as counting & checking the various fees, funds, or reply slips collected from the students, entering data or doing statistics, taking photos, arranging venues for activities, etc.

Staff	Period of Employment
1 full-time Teaching Assistant	1 September 2007 to 23 May 2008
1 full-time Teaching Assistant	1 September 2007 to 11 August 2008
1 part-time Teaching Assistant	1 September 2007 to 31 August 2008

Evaluation and Reflection:

Since the demands on teachers to attend meetings and seminars had increased, the hiring of TA did release the pressure on the teachers. Unfortunately, it had not been easy to recruit suitable TA as such position was on contract without the promotion prospect and the work was rather routine and monotonous.

Plan for the Future:

The flexibility to employ Teaching Assistants whenever the need arises would continue in the future.

Expenses:

Resources used from the CEG :

Expense	Amount
Salaries and MPF for the Teaching Assistants	\$260,344.04
Total:	\$260,344.04

Teacher(s) Responsible:

Department Heads

A3. Mathematics Facilitator

Tasks Accomplished:

1. Mathematics Training Courses for the High Achievers.

- Ø The enrichment courses for high achievers were conducted regularly throughout the academic year.
 - Form 1: Every Reading Period on Day 5 (From October 2007 to May 2008)
 - Form 3: Every Reading Period on Day 6 (From January 2008 to May 2008)
 - Form 4: Every Reading Period on Day 4 (From September 2007 to May 2008)
- Ø Course materials were designed to enhance and increase students' proficiency of and interests in exploring Mathematics.
- Ø Some students represented the School Mathematics Team to participate in various external / regional Mathematics competitions.

2. Mathematics Tutorial Classes for the Lower Form Students.

- Ø The tutorial classes for the lower form students were conducted throughout the academic year.
 - Form 1: Every Saturday morning (1.5 hrs) in the first term
Every Monday, Wednesday after school (45 mins) in the second term
 - Form 3: Every Saturday morning (1.5 hrs) in the first term
Every Tuesday, Thursday after school (45 mins) in the second term
- Ø Drilling exercises were provided to students to catch up the course work.
- Ø Revision notes were provided and discussed to help students be familiar with the basic concepts.
- Ø Final assessments were given to students to evaluate the effectiveness of the supplementary course.

Evaluation and Reflection:

1. Mathematics Training Courses for High Achievers

- Ø Over 98% of the students attended the courses. The high attendance rate reflected students' concentration and enthusiasm.
- Ø School Mathematics Team Members were selected from the classes to participate in various external competitions. Remarkable achievements were obtained. It showed the positive effects of organizing such courses for students.
- Ø Exercises and past papers were given to students in preparation for the regional / inter-school Mathematics competitions.
- Ø Students reflected that the courses helped them make better preparation for external competitions and understand the different concepts in Mathematics.
- Ø Students wished the training courses should be organized intensively to consolidate what they had learnt before participating in the competitions.
- Ø Students would like the courses to be held during reading period.

2. Mathematics Tutorial Classes for the Lower Form Students.

- Ø Over 95% of the students attended the courses.
- Ø The courses created a good learning atmosphere that many non-selected students would like to attend the courses.
- Ø Exercises and extra revision lessons were provided so that students could have more practice.
- Ø Students reflected that the courses were useful and they could catch up what they did not understand in regular lessons.
- Ø Students also reflected that the duration of each lesson could be extended from 45 minutes to more than 1 hour so that they could have more time to do the exercises and ask questions.

Plan for the Future:

Results of examinations and competitions showed that the above Mathematic programmes did help our students to improve in and raise their interests in Mathematics. The courses should be continued in the coming academic year.

Expenses:

Resources used from the CEG :

Expense	Amount
Salary and MPF for the Mathematics Facilitator	\$189,000.00
Total:	\$189,000.00

Teacher Responsible:

Mr. T. S. Yuen

A4. Examination Invigilators or Casual Supply Teachers

Examination invigilators were employed to alleviate teachers from supervision of students so that they could focus on developing teaching plans/schedules for the students

Tasks Accomplished:

- Ø 14 helpers were hired as invigilators during the final examination (i.e. from 5 June 2008 to 19 June 2008).
- Ø About 260 hours of invigilation time were done by the helpers.
- Ø On average, 1.5 hours of invigilation time were reduced for each teacher.

Evaluation and Reflection:

- Ø Over 75% of the teachers found that the examination invigilators or casual supply teachers were helpful.

Plan for the Future:

The flexibility to employ student helpers as examination invigilators whenever the need arises would continue in the future.

Expenses:

Resources used from the CEG :

Expense	Amount
Payment to 14 Helpers	\$12,975.00
Total:	\$12,975.00

Teachers Responsible:

Mr. T. S. Yuen

Mr. W. M. Ho

A5. SPSS Prefects / Students as Student Ambassadors

Tasks Accomplished:

The Registration process for the prospective Form 1 students for the new school year 2008-09 was held on two consecutive days – 10th and 11th July 2008 from 9 am to 4 pm in the school hall. Twenty-one teachers, two office staff, Technical Support Services staff and Multi-media Learning Coordinator were on duty. The students who were on duty acted as Student Ambassadors. Our aims were to assist the ‘new’ Form 1 students and their parents in the registration process, to give our students a learning opportunity to enhance communication and interpersonal skills, as well as to relieve the teachers of some of their workload.

Evaluation and Reflection:

- Ø Attendance Rate: 100%
- Ø The registration process was efficiently and effectively carried out according to the instructions given by the EDB.
- Ø From observation and oral feedback – 100% of the students interviewed agreed that the event gave them a chance to enhance their communication skill as well as interpersonal skill.

- Ø The teachers were relieved of some of their heavy workload. The assistance rendered by the Student Ambassadors gave them more time to do supervision work and to serve the ‘new’ parents and students.
- Ø The Student Ambassadors gained a valuable learning opportunity to better enhance their personal effectiveness.
- Ø The registration process was carried out according to plan.
- Ø Both teachers and students had an opportunity to work as partners in a team.
- Ø The students were able to gain a good sense of achievement.

Plan for the Future:

The flexibility to employ student helpers as Student Ambassadors whenever the need arises would continue in the future.

Expenses:

Resources used from the CEG :

Expense	Amount
Payment to Student Ambassadors	\$6,150.00
Total:	\$6,150.00

Teacher Responsible:

Mrs. V. Chin

B. Enhancement of Language Proficiency of the Students

B1. 中文科中文寫作坊

二零零八年七月二日、七月四日及七月七日，聘請校外導師，為中二、中三共二十一位同學舉辦三節中文寫作坊，希望提升同學的寫作能力、思考能力，從而增進同學對中文寫作的興趣，提升語文能力。

推行實況概述：

- Ø 由中文老師選拔中二及中三中文科成績優異及對寫作有興趣的二十一位同學，參加中文寫作坊。
- Ø 通過聘請校外導師 – 梁璇筠小姐，為中二、中三同學舉辦三節寫作坊，每節二小時。寫作坊於七月二日、七月四日及七月七日在A126室舉行。

成效：

一、根據評估表格：

- Ø 91%同學認為寫作坊能達到他們的期望。
- Ø 91%同學認為寫作坊能提升他們對寫作的興趣。
- Ø 91%同學認為寫作坊能提升他們的思考能力。
- Ø 100%同學認為寫作坊能令他們得以擴闊視野，增進他們對中國語文的興趣。
- Ø 91%同學認為寫作坊能提升他們的寫作技巧。
- Ø 100%同學同意導師能清楚講解課題的內容，表達形式恰當，準備充足。
- Ø 82%同學同意工作坊的時間長短適中。
- Ø 91%同學對工作坊整體安排感滿意。

二、同學的出席率：

- Ø 中二、中三同學的出席率為76%。

檢討及改善方法：

- Ø 從評估表格可見寫作坊成效理想。超過90%同學認為寫作坊能達到他們的期望，提升他們對寫作的興趣、思考能力及寫作技巧。100%同學認為能令他們得以擴闊視野，增進他們對中國語文的興趣。
- Ø 同學的出席率只有76%，是由於同學除參加寫作坊外，還需參與其他課後活動、訓練及綵排等，故分身乏術。
- Ø 同學反映寫作坊的節數略少，可多辦幾節。
- Ø 同學反映寫作坊的舉行時間略長，他們較難長時間集中精神。

展望未來：

下次再舉辦寫作坊可增加次數，讓同學可以學習更多的寫作手法和有更多的寫作機會，希望更能提升他們的寫作技巧、思維能力及中國語文能力。

支出：

資源來自學校發展津貼：

費用	金額
導師薪金	\$3,000.00
總數：	\$3,000.00

負責老師：

中文科區建雯老師

C. Meeting the Diverse Needs of Students

C1. Professional Instructor for the Dance Club (National Dance)

Tasks Accomplished:

Ms. W.Y. Kwok was hired to conduct a national dance course in our school Dance Room on Tuesdays. Extra dance training sessions were organized to prepare for the performance in the Dance Festival organized by Education Bureau (Physical Education Section).

1. Extra National Dance training

<i>Date</i>	<i>Number of hours</i>
23 December, 2007	3
30 December, 2006	3
18 January, 2008	1.5
22 January, 2008	2
25 January, 2007	2
Total no. of hours	11.5

2. Performance

The 44th Hong Kong Schools Dance Festival

Number of Beneficiaries:

16 F.1 to F.4 Students (National Dance Course)

Evaluation and Reflection:

- Ø The class size was larger than last year.
- Ø The students had a very good attendance rate of 97% in this academic year.
- Ø The feedback from the participants of the course was positive. Ms. Kwok, the dance instructor, was very responsible and the students enjoyed the dance lessons very much. They would join the dance course and dance festival next year.
- Ø The actual expenses on costumes for performances were higher than the estimated amount because two different sets of costumes had to be made for the two dance performances.
- Ø We had satisfactory results in the 44th Dance Festival this year. The students obtained two Highly Commended Awards in the competition.

Plan for the Future:

The national dance course should be conducted again next school year. It should attract more than 12 participants. They should be able to maintain satisfactory results in the Dance Festival next year. By organizing the dance courses, the dance culture in our School could be cultivated and reinforced.

Expenses:

Resources used from the CEG:

Expense	Amount
Payment to the instructor	\$5,750.00
Coach fee	\$750.00
Costume	\$9,240.00
Total:	\$15,740.00

Teacher Responsible:

Miss C. Tang (Dance Club Advisor)

C2. Professional Instructor for the Dance Club (Oriental Dance)

Tasks Accomplished:

1. Ms. E. Lee was hired to conduct an oriental dance course every Wednesday in our school Dance Room in the 1st term (from October to December 2007) and the 2nd term (from April to May 2008). Moreover, the oriental dance team also had an opportunity to perform a Chinese dance in the Inter-class Dance Competition.

2. Number of lessons:

<i>Date(s)</i>	<i>Number of lessons</i>	<i>Number of hours</i>
2, 16, 23 and 30 April 2008	4	4 x 1.5 = 6
7, 14 and 21 May 2008	3	3 x 1.5 = 4.5
Total no. of hours	10.5	

3. Performances

The Inter-class Dance Competition 2007-08.

Number of Beneficiaries:

10 F.1 to F.3 students

Evaluation and Reflection:

- Ø The attendance rate of the course in the 1st term (from October to December) was 93%. Because of the satisfactory participation rate in the 1st term, the course fee in the 2nd term was waived. However, three students dropped out and the attendance rate dropped to 87% in the 2nd term because these students needed to take remedial classes after school and to put more effort into studies.
- Ø According to the feedback from the participants, Ms. Lee, the oriental dance instructor, was very responsible. The students enjoyed learning oriental dance and would like to join the dance course again next year.
- Ø Improvement was shown in the dance performance in the Inter-class Dance Competition.

Plan for the Future:

The oriental dance course should be conducted again next school year. It should be able to attract more than 10 participants. They would participate in the Dance Festival next year and try to achieve satisfactory result.

Expenses:

Resources used from the CEG:

Expense	Amount
Payment to the instructor April 2008	\$3,000.00
May 2008	\$2,250.00
Costumes for dance performance in school	\$1,300.00
Total:	\$6,550.00

Teacher Responsible:

Miss C. Tang (Dance Club Advisor)

C3. Professional Conductor for School Orchestra

Tasks Accomplished:

A professional conductor was hired to conduct the School Orchestra for us. There were 85 students in the orchestra including some talented F.1 students. The practice was held every Thursday for three hours.

Practice was held from 12:35 pm to 1:35 pm and 4:00 pm to 6:00 pm every Thursday. Members attended the practices for the performances for Speech Day, Starlight Concert, Christmas

Mass, Public Competition organized by Music Office, Information Day, Lions Club, Paulinian Sparkle and Annual Orchestral Concert.

Number of Beneficiaries:

85 F.1 to F.7 students

Evaluation and Reflection:

- Ø The attendance of our members was very steady. Most of the members attended over 90% of the rehearsals and performances. F.5 and F.7 students participated actively in the first term, and rejoined the Orchestra after the public examinations.
- Ø There were 8 performances in the year both inside and outside school including the Speech Day, Starlight Concert in November 2007, Christmas Mass, Public Competition organized by Music Office in December 2007, Information Day in February 2008, performance for Lions Club in May 2008 and Paulinian Sparkle in July 2008.
- Ø Positive comments received from students, teachers, parents and guests stimulated Orchestral members' motivation. Performances also helped building up the solidarity, concord, coordination and harmony among the members. The frequent practices enhanced their problem solving skills to tackle the new repertoires. The frequent performances gave members chances to have strong bonding. The common goal to prepare for a good show promoted members' sense of belonging.

Plan for the future:

There was a need to recruit more Strings and Double Bass players to make up the deficiency. As 1 Double Bass player would be leaving the Orchestra, promotion to recruit Form One students would be essential. Mini performances would arouse students' interest in learning these instruments.

In the coming year, there would be at least 4 chances to perform in and outside school including the Speech Day in November, Christmas concert in December, Public Competition, and Annual Orchestral Performance in May.

Expenses:

Resources used from the CEG:

Expense	Amount
Payment to the conductor \$500 x 142 hrs	\$71,000.00
Total:	\$71,000.00

Teacher Responsible:

Miss D Cheung, Head of Music Department

C4. 粵劇粵曲班

本校於二零零七年十一月至二零零八年六月聘請天馬菁莪粵劇團教授粵曲。

推行實況概述:

- Ø 整個學年，每星期一次，總共二十堂，每堂 1.5 小時。
- Ø 參加粵曲班的學生共四人。
- Ø 參與公開表演。

成效:

一、根據評估表格:

- Ø 100%同學認為粵曲班能幫助她們認識中國文化。
- Ø 100%同學認為粵曲班能提升她們對粵曲的唱曲技巧。
- Ø 100%同學認為粵曲班能增加她們對粵曲的興趣。
- Ø 100%同學滿意導師的教學。
- Ø 100%同學對粵曲班整體安排感滿意。

二、同學的出席率：

粵曲班同學的出席率為75%。

三、經老師的鼓勵，參與粵曲班的同學曾多次公開表演，一致獲得好評，使同學有成功感，信心大增。

檢討及改善方法：

- Ø 透過粵曲班，同學們從認識粵劇的精妙，發展到熱愛粵曲。對粵曲基本演唱技巧方面，亦有所進步。
- Ø 根據調查問卷所得，參與的同學都認為唱粵曲可提升中文程度；從典雅優美的曲詞去領略中國文化，更從而提昇對傳統本土文化的尊重。
- Ø 同學建議可邀請一些中國戲曲表演團體到校演出，以提高同學對粵曲的興趣。
- Ø 粵曲班參與人數只有四人，如能吸引更多同學參加會更好。
- Ø 有同學表示希望來年之粵曲班繼續由現任老師授課。
- Ø 有同學認為導師充滿教學熱誠，能以生動有趣的手法來教授唱粵曲的技巧，惟成效不太顯著。

展望未來：

- Ø 來年早些發通告及宣傳，以吸引同學報名參加。
- Ø 粵曲班既受同學歡迎，又能提升他們對中國文化的興趣，建議明年繼續舉辦。

支出：

資源來自學校發展津貼：

費用	金額
導師薪金	\$16,000.00
總數：	\$16,000.00

負責老師：

譚伊薇老師

C5.1 Leadership Training Workshop for Form 4 and Form 6 School Prefects

Tasks Accomplished:

The Leadership Training Workshop was held on 12 April, 2008 from 9:00 am to 1:00 pm in our school hall. We hired the Chung Ying Theatre Company as our workshop facilitator. The participants were all the F.4 and F.6 School Prefects of our school. We aimed at training the school prefects to be better leaders. They were expected to enhance their problem solving and communication skills.

Evaluation and Reflection:

- Ø From the data obtained in the questionnaire:
 1. 92% of the participants agreed that they learnt more about the qualities of a good leader after the workshop.
 2. 97% of the participants agreed that the workshop enhanced their problem solving skills.
 3. 97% of the participants agreed that after the workshop, they were better equipped with communication skills.
 4. 97% of participants found that the activities organized in the workshop were useful.
- Ø Attendance of participants: 73%
- Ø Participants found that the games were quite creative and the programme was well-organized.
- Ø Some school prefects thought that it was a great idea to have a role-play session for leadership training.
- Ø School prefects would like to have more chances to collaborate with school prefects of different forms.

Plan for the future:

Owing to the positive and encouraging comments from the participants, we would consider to hire the Chung Ying Theatre Company to run a similar workshop in the future.

Expenses:

Resources used from the CEG:

Expense	Amount
Payment to the instructor	\$4,800.00
Total:	\$4,800.00

Teachers Responsible:

Mrs. J. Li and Mrs. A Lam

C5.2 Leadership Training Workshop for Form 6 Students

Tasks accomplished:

The Leadership Training Workshop was scheduled on 3 September 2008 from 2:30 pm to 5:15 pm in our school hall. The Momentum Academy was hired as our workshop facilitator. The participants were F.6 students of our school. We aimed at training the school prefects to be better leaders, to learn more about problem solving skills and to enhance their communicate skills.

Evaluation and Reflection:

From the questionnaire,

- Ø 83.3% of participants agreed that they learnt more about the qualities of a good leader during the workshop.
- Ø 98.8% of participants agreed that the Leadership Training Programme gave them an opportunity to collaborate with other F.6 schoolmates.
- Ø 78.3% of participant agreed that they had more confidence to speak up in front of others after attending the programme.
- Ø 100% of participants agreed that their problem solving skills were improved.
- Ø 90.4% of participants agreed that they were better equipped in communication skills.
- Ø 96.4 % of participants found the programme useful.
- Ø The attendance rate was 88.4%.
- Ø Most of the participants found the leadership training workshop satisfactory, they found that the workshop could enhance their collaboration skills, leadership skills and problem solving skills.
- Ø The participants found that the activities were very exciting, challenging and interesting.

Plan for the Future:

Owing to the positive and encouraging comments from the participants, we would consider to hire the Momentum Academy to run a similar workshop in the future.

Expenses:

Resources used from the CEG:

Expense	Amount
Payment to the instructor	\$8,550.00
Total:	\$8,550.00

Teachers Responsible:

Mrs. J. Li and Mrs. A Lam

C.6 One-day Orientation Programme for Form 1 Intakes

Tasks accomplished:

The F.1 Orientation programme, organized jointly by Counselling Team and Religious Studies Department on 17 July 2008, aimed at helping the new F.1 students adapt to the new secondary school life, learn more about religious activities and enhance their peer relationship.

Evaluation and Reflection:

Ø 187 questionnaires were returned from 187 new F.1 students who attended the Orientation. The questionnaire was in 5-point scale where 1 meant strongly disagree and 5 strongly agree.

Results obtained:

1. 98% of the F.1 students rated the orientation as being useful in helping them to have better adaptation to their secondary school life from 3 to 5.
2. 99% of the F.1 students agreed that the student helpers could be their role models in schools.

Ø 69 questionnaires were returned from 69 student-helpers who helped in the Orientation.

Results obtained:

1. 100% of the student-helpers rated the orientation as being useful in enhancing their leadership skills from 3 to 5.
2. 100% of the student-helpers rated the orientation enabled collaborative learning among peers and teachers from 3 to 5.
3. 98% of the student-helpers claimed that they were prepared to help the F.1 students in the coming academic year.

Ø Student-helpers were satisfied with their own performance and could see the improvement within themselves in organizational and leadership skills during the training process. This change was very significant among the helpers of programme B.

Ø This year, we did not have many senior helpers. Yet, the young leaders were very devoted and confident in delivering speeches and organizing activities. Effort of all programme leaders was highly appreciated by helpers.

Ø All the student-helpers had shown concern and support to the new students and they agreed that SPSS is a big family.

Ø Majority of the helpers and leaders claimed that they would continue helping out in the F 1 Students' Orientation next year.

Plan for the Future:

Ø Next year, we would try to add more elements to programme C such as time management skills and introduction of extra-curricular activities.

Ø We would continue to have 3 preparatory meetings with student leaders and 4 training sessions with student helpers.

Expenses:

Resources used from the CEG:

Expense	Amount
Payment for the programme	\$30,083.40
Total:	\$30,083.40

Teacher Responsible:

Mrs. A. Wong (Guidance Mistress)

C7.1 Remedial English Programme for New Form 1 students

Task Accomplished:

Native speaking teachers were hired to conduct remedial English lessons for new Form 1 students who did not perform well in the Attainment tests to prepare them for studies in an EMI school in September.

Dates: 18th – 24th July, 2008

Time: 1hr 15 min each

Total number of students: 60

Attendance: Over 99%

Evaluation and Reflection:

Over 85% of the students found the lessons useful as most students came from Chinese primary schools. Teachers' feedback was very positive, and it was noted that there was quite a wide learners' difference.

Plan for the Future:

The programme would be organized again for the new coming Form 1.

Expenses:

Resources used from the CEG:

Expense	Amount
Payment for the programme \$500 x 1hr 15 min x 5	\$9,375.00
Total:	\$9,375.00

Teacher Responsible:

Miss E. Yam (English Language Panel Head)

C7.2 中一新生暑期銜接課程報告

聘請統一教育中心導師，為二零零八至二零零九年度中文科學科測驗表現不理想的中一新同學，舉辦中文科暑期銜接課程，希望培養同學對中文的興趣，鞏固同學的中文根基。

推行實況概述：

- Ø 課程於二零零七年七月十九日至七月二十四日舉行，共設三班，每班五節，每次一小時十五分。
- Ø 中文科暑期銜接課程學生共 60 人。

成效：

一、根據問卷調查：

- Ø 三班皆有超過95%同學認為銜接課程能鞏固及提高她們的中文程度。
- Ø 三班皆有100%同學認為銜接課程能增加她們認識字形結構及修辭技巧，並加深她們認識文章體裁，寫作書信、便條的技巧及提升她們的閱讀理解能力。超過89%同學認為課程能提升她們的審題能力。

二、同學的出席率：

- Ø 同學的出席率為95%。

檢討及改善方法：

檢討及改善方法：

- Ø 從評估表格及同學的出席率，可見中文科暑期銜接課程有顯著的成效。大部分同學對銜接課程皆持正面態度，認為課程能有效幫助她們提升中國語文的能力，鞏固她們的中文根基。
- Ø 銜接課程舉辦的日期與其他暑期班及暑期活動相撞，實無法避免。

展望未來：

明年可繼續與「統一教育中心」合作，舉辦暑期銜接課程。

支出：

資源來自學校發展津貼：

費用	金額
導師薪金	\$10,800.00
總數：	\$10,800.00

負責老師：

中文科區建雯老師

C8 Form 1 English Bridging Programme and CD-ROM for New F.1 Students

Task Accomplished:

Native speaking teachers from Oxbridge universities were hired to conduct an English bridging programme for all new Form 1 students to prepare them for studies in an EMI school in September. Parents bear half the cost of the programme, and the school subsidized the remaining half.

Dates: 18, 19, 20, 21, 22, 25 August, 2008

Time: 2 hours each

Total number of students: All new Form 1 students

Attendance: Over 99%

To enable new F.1 students and their parents to understand more the school and to enable the students to acquire some basic vocabulary found in the subjects taught in the medium of English by practising the listening of the words, each F.1 student was given a CD-ROM which was compiled by the English Department Head with the co-operation of all other department heads.

Evaluation and Reflection:

Over 95% of the students found the lessons useful as most students came from Chinese primary schools. Teachers' feedback was very positive, and it was noted that students had good confidence in spoken English, but lacked creativity in discussion ideas.

The learning celebration at the end of the programme was highly appreciated by parents and students.

Plan for the Future:

The programme would be organized again for the new coming Form 1.

Expenses:

Resources used from the CEG :

Expense	Amount
Payment for the programme \$400 x 188 students	\$75,200.00
CD Rom	\$1,800.00
Total:	\$77,000.00

Teacher(s) Responsible:

Miss E. Yam (English Language Panel Head)

St. Paul's Secondary School
Report on the Use of Capacity Enhancement Grant 2007/2008
Summary

	HKD	HKD
A. Relieving teachers of some workload		
A.1 3 Part-time CM Teachers	207,895.17	
A.2 2 Full-time and 1 Part-time Teaching Assistants	260,344.04	
A.3 Mathematics Facilitator	189,000.00	
A.4 Examination Invigilators or Casual Supply Teachers	12,975.00	
A.5 SPSS Prefects/ Students as Student Ambassadors	6,150.00	
Subtotal (A)		676,364.21
B. Enhancement of language proficiency of students		
B.1 中文科 中文寫作坊	3,000.00	
Subtotal (B)		3,000.00
C. Meeting the diverse and special needs of students		
C.1 Professional Instructor for the Dance Club (National Dance)	15,740.00	
C.2 Professional Instructor for the Dance Club (Oriental Dance)	6,550.00	
C.3 Professional Conductor for School Orchestra	71,000.00	
C.4 粵劇粵曲班	16,000.00	
C.5.1 Leadership Training Workshop for Form 4 and 6 School Prefects	4,800.00	
C.5.2 Leadership Training Workshop for Form 6 Students	8,550.00	
C.6 One-day Orientation Programme for Form 1 Intakes	30,083.40	
C.7.1 Remedial English Programme for New Form 1 students	9,375.00	
C.7.2 Bridging Programme for Form 1 Students (Chinese)	10,800.00	
C.8 Bridging Programme for Form 1 Students (English)	77,000.00	
Subtotal (C)		249,898.40
GRAND TOTAL		929,262.61

Budget		
	Grant received for the Year 2007/2008	436,476.00
<u>Less:</u>	Expenditure for the Year 2007/2008	929,262.61
	(Deficit) for the Year 2007/08	(492,786.612)
<u>Add:</u>	Surplus B/F from the Year 2006/2007	172,575.11
	Balance for the year 2007/2008	(320,211.50)